

Receive Data in CSV File Format

## Export Account Analysis Statements via iTelecash

Mellon Working Capital (WCS) Solutions customers can now export their Account Analysis (AA) statement service code activity — available via iTelecash®, Mellon's Web-based information reporting and transaction initiation service — into CSV (comma separated value) file format. The capability allows for easier information viewing, sorting and subtotaling via customers' desktop software (such as Microsoft® Excel) to more easily meet their individual settlement needs.

The service code activity file information now downloadable in CSV format provides data at the affiliate and individual account levels for the previous month and, at the customer's discretion, for up to a total of five months prior to that timeframe. Affiliate summary and demand account level volumes, pricing and charges are available with the new feature as well.

Mellon WCS currently plans to offer general balance and balance of adjustment data downloadable in CSV format in the near future.

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Customers Enjoy Virtually Paperless Environment

## Mellon Wholesale Lockbox Platform Enhancement Continues

The ongoing enhancements to our Wholesale Lockbox service have expanded to include the following capabilities:

### Correspondence Imaging

Mellon's Wholesale Lockbox Image service has been enhanced to enable the scanning of all non-payment related correspondence. As a result, all correspondence (items received without a check) received into image lockboxes will now be scanned and made available for viewing via iTelecash®, Mellon's Web-based information reporting and transaction initiation service, and CD-ROM.

The imaged correspondence items will be segregated into a separate batch range for simplified access and viewing on a daily basis. We will also return correspondence for customers who currently receive hard copy of their imaged detail. All unprocessable items (items that do not comply with your processing instructions, e.g., unacceptable payee, foreign items, etc.) will also continue to be returned and will not be imaged.

### Customer-specific Indexing

Along with expanded imaging, Wholesale Lockbox customers may now receive customer-specific indexing, which enables searches for remittance detail based on check and/or remittance information that is captured during processing (e.g., remitter name, invoice number, invoice amount, payee name, etc.).\* This feature is designed to enable customers to quickly narrow the customized fields they search based on their business needs.

Reporting enhancements have also been implemented that allow data reports to be generated in PDF or CSV (comma separated value) format for any customer who has access to the Wholesale Lockbox Image module of iTelecash.

### Wholesale Lockbox Online

Several enhancements to our online image browser have been implemented to enable users to more quickly navigate the variety of available options, including "clickless" opening of PDF images\*\* and automatic pre-filling of ending values (e.g., date, amount and batch) to save time searching for specific items.

### Maximizing the Value for Non-automated Lockboxes

Leveraging its imaging technology, Mellon's non-automated Wholesale Lockbox customers can interactively review items and apply cash on an intra-day basis.

Now, instead of waiting for their items to be forwarded via First Class Mail, overnight courier services — a manual process that causes at least a one-day delay in receiving lockbox documents — non-automated lockbox customers can apply cash the same day their items are deposited. In addition, a variety of reporting options are available within the image module. These reports can be viewed, printed and/or downloaded in CSV or .xls formats.

We will continue to provide you with progress updates as additional enhancements become available. In the meantime, for more information about our Wholesale Lockbox solutions, call 1 800 424-3004 or e-mail us at [wcs@mellon.com](mailto:wcs@mellon.com).

*\*Searching based on remittance data fields is available to Automated Wholesale Lockbox customers only. To be included in your image index, data fields must be listed as a field to be captured during the automated lockbox process in your lockbox operating instructions. Please contact your Client Support Administrator for assistance.*

*\*\*Requests to view entire batches of images generally require clicking a link to access.*